

**Democratic Services**

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Date: 23<sup>rd</sup> September 2013

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**To: The Trustees of the Recreation Ground, Bath**

Councillor Tim Ball  
Councillor David Dixon  
David Durdan  
Don Earley

Chief Executive and other appropriate officers  
Press and Public

Dear Trustee

**Meeting of the Trustees of the Recreation Ground, Bath: Wednesday, 2nd October, 2013**

You are invited to attend a **Meeting of the Trustees of the Recreation Ground, Bath**, to be held on **Wednesday, 2nd October, 2013** at **4.00 pm** in the **Premiere Lounge, Clubhouse, Recreation Ground, off Great Pulteney Street, Bath.**

The agenda is set out overleaf.

Yours sincerely

David Taylor  
for the Trustees

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## **NOTES:**

- 1. Inspection of Papers:** Any person wishing to inspect minutes or reports relating to any item on this Agenda should contact David Taylor who is available by telephoning Bath 01225 394414 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** Members of the public may make a statement for up to 3 minutes. Advance notice of the speaker and the subject is required not less than ten minutes before the meeting commences.
- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting David Taylor as above.
- 4. Attendance Register:** Trustees should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Meeting of the Trustees of the Recreation Ground, Bath - Wednesday, 2nd October, 2013  
at 4.00 pm in the Premiere Lounge, Clubhouse, Recreation Ground, off Great Pulteney  
Street, Bath**

**A G E N D A**

1. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

At this point in the meeting, declarations of interest are received from Trustees in any of the Agenda items under consideration at this meeting. Trustees are asked to indicate:

- (a) The Agenda item number in which they have an interest to declare; and
- (b) The nature of their interest

Any Trustee who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Trust's Legal Advisor before the meeting to expedite dealing with the item during the meeting

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

5. MINUTES OF PREVIOUS MEETING: 18TH JULY 2013 (Pages 5 - 8)

6. STATEMENTS

To consider any Statements from members of the public regarding matters that are not to be considered at this meeting

7. REVENUE ACCOUNTS AND BALANCE SHEET 2012/13 (Pages 9 - 12)

8. FINANCE MONITORING 2013/14 (Pages 13 - 16)

9. EVENTS AND SPORTS LETTINGS UPDATE (Pages 17 - 24)

10. FEES AND CHARGING STRUCTURE INCREASE (Pages 25 - 30)

11. TO CONSIDER A DATE FOR THE NEXT MEETING

The Administrator for this meeting is David Taylor who can be contacted on  
01225 394414

**DRAFT MINUTES PENDING CONFIRMATION AT THE NEXT MEETING****BOARD OF TRUSTEES OF THE RECREATION GROUND, BATH**

Thursday, 18th July, 2013

**Present:**

Councillors David Dixon and Tim Ball

David Durdan and Don Earley

**1 ELECTION OF CHAIR**

Councillor David Dixon was elected as Chair for 1 year

**2 ELECTION OF VICE CHAIR**

David Durdan was elected as Vice Chair for 1 year

**3 EMERGENCY EVACUATION PROCEDURE**

The Administrator drew attention to the emergency evacuation procedure

**4 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**5 DECLARATIONS OF INTEREST**

David Durdan and Don Earley indicated that they had no interests to declare and would work solely in the interests of the Trust. Councillors Tim Ball and David Dixon stated that they had an interest in Report 11 Advisors and Support Services as Council Officers were still acting in that capacity to the Trust. On advice from Francesca Quint (Independent Legal Advisor to the Trust), they would not participate in the consideration and decision on this matter.

**6 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

The Chair stated that there were no items of Urgent Business. However, he took the opportunity to inform members of the public that this meeting was no longer a meeting of the Council and that the format of the meeting would change in future. This might include the procedures for giving notice of Questions/Statements and timing public speakers; the venue, date and time of such meetings would also change. The draft Minutes would be published on the Recreation Ground website.

**7 QUESTIONS AND STATEMENTS**

The Chair announced that notice of statements had been received from members of the public together with Questions to which replies had been prepared. The list of people making Statements and the Questions and Answers were set out in the document circulated at the meeting and is attached as *Appendix 1* to these Minutes. (Note: Copies of Statements, where provided, are included in the Minute Book). At

the Chair's request, they proceeded to make their Statements. The Trustees and Officers commented on some of the Statements when they considered it appropriate.

## **8 DECLARATIONS AND APPOINTMENT OF NOMINATED TRUSTEE**

The Trustees confirmed the appointment of Don Earley as the nominated Trustee for Fields in Trust and that all the declarations of the first Trustees had been signed

## **9 GOVERNING DOCUMENT**

The Recreation Ground Trust Project Advisor submitted a report which presented a draft Governing Document for consideration and adoption. He briefly outlined the report.

The Trustees discussed the Document. The Chair read out the Recommendations set out in the report. It was agreed that Officers should also be able to make any editorial amendments or corrections.

### **RESOLVED**

- (1) The Trustees adopted, pursuant to the power conferred upon them by Section 280 of the Charities Act 2011 as part of their powers and procedures as Charity Trustees, those provisions in the Document which is set out in Appendix 1 to the report dated 18<sup>th</sup> July 2013 entitled "Governing Document" which are not already comprised in the Conveyance dated 1<sup>st</sup> February 1956 or the Scheme made by the Charity Commission on 12<sup>th</sup> June 2013;
- (2) That the terms of this resolution and of the said document are sent to the Charity Commission with details of the date and place at which it was passed;
- (3) That the new Governing Document be posted on the Charity's website; and
- (4) That Officers be given delegated authority on behalf of the Trust to make any minor editorial amendments or corrections as appropriate

## **10 CONFLICTS OF INTEREST POLICY**

The Trustees considered the report of the Recreation Ground Trust Project Advisor which presented a draft Conflicts of Interest Policy for consideration and adoption. He gave a brief synopsis of the report.

The Trustees discussed the report.

**RESOLVED** to adopt the Conflicts of Interest Policy as set out in Appendix 1 to the report

## **11 ADVISORS AND SUPPORT SERVICES**

In view of the interest declared by Councillor David Dixon earlier in the meeting, he vacated the Chair and this item was accordingly chaired by the Vice Chair.

The Recreation Ground Trust Project Advisor submitted a report which reported on the current arrangements for advisors and support services to the Trust so that Trustees could consider future arrangements in the short and longer terms. He briefly outlined the report.

It was proposed that, in view of the specialist legal advice provided by Francesca Quint, she be included as part of the advisory services to the Trust.

The Vice Chair stated that best practice and value for money were required. The Advisor to the Trust informed the Trustees that legal and valuation advice would be separate from the Council while financial advice and administrative support would still be provided by Council Officers.

## **RESOLVED**

- (1) That the existing arrangements for advisors and support services be confirmed and continued for an interim period;
- (2) That a review of the advisory and support services required by the Trust be undertaken and proposals prepared for the most cost effective way of securing those requirements; and
- (3) That Francesca Quint continues to act as the Trust's Independent Legal Advisor.

(Note: In view of their interests declared earlier in the meeting, Councillors Tim Ball and David Dixon took no part in the consideration of this item)

## **12 CO-OPTED TRUSTEES**

The Trustees considered the report of the Recreation Ground Trust Project Advisor which set out the requirements for appointing Co-opted Trustees and outlined a process for their recruitment.

The Chair pointed out that they were not limited to a set number of Co-optees. The Vice Chair stated that applications would be invited and it was anticipated that the appointments would be formally adopted at the next meeting. The skills sought would be those needed to meet the aims of the Charity.

## **RESOLVED**

To commence a recruitment process for Co-opted Trustees in accordance with Charity Commission guidance as outlined in the report.

## **13 LEASE FOR TEMPORARY EAST STAND**

The Recreation Ground Trust Project Adviser submitted a report setting out the proposed Heads of Terms for the Lease for the temporary East Stand for the 2013/14 season for consideration and approval.

The Chair reported on the matter informing that the Trust did not have at least 5 Trustees appointed and therefore it was not able to exercise the power to grant a new lease within the timescale needed to erect the temporary Stand. It was therefore proposed to apply to the Charity Commission for an Order to allow a temporary lease for the 2013/14 season to be granted along the lines of previous years.

The Recreation Ground Trust Project Advisor informed the meeting that the Heads of Terms of the Lease were available having been negotiated by independent property advisors. The Chair emphasised the need to proceed as quickly as possible.

**RESOLVED**

- (1) That, in the light of the professional advice received, the proposed terms were the best reasonably obtainable for the Trust, and approved the terms;
- (2) That application be made to the Charity Commission for the relevant order to allow the Trust to grant a lease for a temporary East Stand for 2013/14; and
- (3) That the Lease be granted in time for the erection of the temporary Stand before the start of the 2013/14 season.

**14 WORK PROGRAMME**

The Adviser to the Recreation Ground Trust reported that the new Scheme was in place but working to different arrangements than previously with principally external advisors and its own accounts. Any legal challenge to the Scheme would obviously affect these arrangements. Regarding Bath Rugby, until their proposals had been considered, the Heads of Terms could not proceed. As to the Sports and Leisure Centre, negotiations with the Council had begun. He stated that there were wider issues for consideration but the use of the Recreation Ground would be safeguarded as a site for recreation for the future.

The Trust noted.

**15 DATE OF NEXT MEETING**

The Chair stated that the date, time and venue of the next meeting in October would be arranged shortly and details published on the Recreation Ground website (Note: The Trustees subsequently decided that the next meeting would be held on Wednesday 2<sup>nd</sup> October 2013 at 4pm in the Illustrious Suite, Bath Sports and Leisure Centre, North Parade Bridge Road, Bath)

The meeting ended at 7.35 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**



<b>The Recreation Ground Trust, Bath</b>	
Meeting:	Recreation Ground Trustees
Date:	2 October 2013
Title:	<b>2012/13 Revenue Account and Balance Sheet</b>
Status:	An open public item
Appendices:	1. 2012/13 Revenue Account 2. 2012/13 Balance Sheet

## **1. Purpose of report**

- 1.1 This report gives details of the Recreation Ground 2012/13 financial outturn spend against budget and the balance sheet as at 31 March 2013.
- 1.2 The independent external audit has not been completed at the time of writing and therefore the Auditors Report will follow in a future report.

## **2. Recommendation**

- 2.1 The Bath Recreation Ground Trust is asked to approve the financial accounts for 2012/13 as shown in appendices 1 and 2.

## **3. Financial implications**

- 3.1 Included in this report.

## **4. Report**

- 4.1 The activities of the Trust in the financial year ending 31 March 2013 showed a revenue surplus of income over expenditure amounting to £13,099. This amount has been moved to the loan repayment reserve.
- 4.2 The Balance Sheet as at 31 March 2013 showed the loan repayment reserve now at £123,435 (including the £13,099). The Council overdraft / loan remains at £289,194.

- 4.3 The final revenue account and contribution to reserves are set out in appendices 1 and 2.
- 4.4 The external auditors report will follow on completion of the audit.
- 4.5 Appendices 1 and 2 set out the final accounts, pending audit, for approval by the trustees prior to submission to the Charity Commission.

**5. Advice sought**

- 5.1 Recreation Ground Project Advisor
- 5.2 Lead Advisor Bath Recreation Ground Trust

Contact	Stephen Rann, Group Accountant Environmental Services. Tel 01225 396683
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## APPENDIX 1

### BATH RECREATION GROUND TRUST

#### REVENUE ACCOUNT 2012/13

	2011/12 Actual £	2012/13 Actual £
<b>Income :</b>		
Bath Rugby Club	138,002	142,022
Other leases	4,905	3,040
Other Income	20,933	19,828
Car Parking Income	20,139	88,076
	-	2,344
<b>Total Income</b>	<b>183,979</b>	<b>255,310</b>
<b>Expenditure :</b>		
Grounds Maintenance	53,075	53,076
Security of Premises	2,300	1,150
Administrator	-	9,830
Management & Administration - Grounds	12,837	17,250
Management & Administration - Property	5,214	5,500
Management & Administration - Legal	5,578	8,906
Management & Administration - Finance	691	3,485
Parking Permits	-	13,214
Printing/Design	-	1,467
Books and Publications	-	4,000
Audit Fees and Valuation Advice	11,075	12,581
Strategic Review	5,247	49,593
Servicing Trust meetings	3,813	4,068
Web Hosting	3,249	906
Business Rates	17,373	18,346
Repairs & Maintenance	2,950	23,052
Site Improvements	6,591	4,544
Electricity	180	353
Public Liability Insurance	9,320	9,102
Water/sewerage Charges	1,907	1,788
<b>Total Expenditure</b>	<b>141,400</b>	<b>242,211</b>
<b>Net Surplus/(deficit)</b>	<b>42,579</b>	<b>13,099</b>
<b>Application of surplus</b>		
Provision for loan repayment	- 28,036	- 13,099
Balance bought forward of income/expenditure deficit	14,543	-
Income/expenditure deficit repayment	- 14,543	-
<b>Balance carried forward</b>	<b>-</b>	<b>-</b>

## APPENDIX 2

### BATH RECREATION GROUND TRUST

#### BALANCE SHEET AS AT 31 MARCH 2013

		2011/12 Restated £	2012/13 £
<b>Long Term Debtor</b>	Notes 1	370,500	364,000
<b>Current Assets</b>			
Debtors	3	19,014	6,500
Loan Repayment Reserve	4	97,822	123,435
Medlock Trust Grant		10,000	10,000
<b>Current Liabilities</b>			
Council Overdraft / Loan	2	- 289,194	- 289,194
		<u>208,142</u>	<u>214,741</u>
<b>Financed by:</b>			
Deferred Lease Income Receivable		377,000	370,500
Council Overdraft / Loan		- 289,194	- 289,194
Loan Repayment Reserve		110,336	123,435
Medlock Trust Grant		10,000	10,000
		<u>208,142</u>	<u>214,741</u>

#### Notes to the Balance Sheet

The 2011/12 Balance Sheet has been restated to show the gross amount of the loan / overdraft outstanding to the Council.

The repayment reserve is now shown as an asset rather than netting off the liability.

- 1 This is the amount due for the remaining years of the Rugby Club main lease. The main lease is accounted for as a finance lease. Other leases are short term and therefore classed as operating leases.
- 2 This is the total outstanding of the spend on the review and the restoration of the turnstiles.

Spend on review	224,510
Spend on turnstiles	<u>64,684</u>
	289,194

- 3 The debtors relate to outstanding amounts due from the Rugby Club.
- 4 The loan repayment reserve is for the repayment of the overdraft / loan made available by the Council for the Strategic Review. See note 2.

<b>The Recreation Ground Trust, Bath</b>	
Meeting:	Recreation Ground Trustees
Date:	2 October 2013
Title:	<b>Finance Monitoring 13/14</b>
Status:	An open public item
Appendices:	1. 13/14 Budget Monitoring

**1. Purpose of report**

- 1.1 The report gives a finance update of current issues impacting on the 2013/14 accounts and presents the amended budget and forecast for 2013/14.

**2. Recommendation**

- 2.1 To note the budget monitoring position for 2013/14 and any issues arising.

**3. Financial Implications**

- 3.1 Included in report

**4. Report**

- 4.1 The current budget position documented in Appendix 1 gives the re-profiled budget from week commencing 10 June 2013 to 31 March 2014. This is to indicate the amended finance reporting period in light of the new Trust status.
- 4.2 Known financial challenges that may impact on the 2013/14 accounts are the cost of specialist advice needed to complete the strategic review of the Trust. Currently there is an anticipated overspend on the Trust budget of £26,500 due to additional support required through this transitional period.

- 4.3 Expenditure that has been incurred through the Council accounts from 1 April to week ending 9 June is £27,950 and income in this period amounts to £40,758. These have been removed from the annual Trust budget and will form part of a final statement of accounts that has been through the Council ledger and accounts.
- 4.4 As a result of the part-year accounts, a transfer of balances will be required from the Council accounts to the Trust once they have been completed and independently reviewed.
- 4.5 The Charity Commission has been contacted for guidance on the submission of the 2013/14 accounts and what is required.
- 4.6 Considerable work has been completed to give the Trust independent banking arrangements, new coding and authorisation structures to ensure independent governance when creating new financial commitments for the Trust.

**5. Advice sought**

- 5.1 Recreation Ground Project Advisor
- 5.2 Lead Advisor Bath Recreation Ground Trust

Contact	Andrew Rothery, Place Finance Manager. Tel 01225 394367
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## APPENDIX 1

<b>BATH RECREATION GROUND TRUST</b>			
<b>BUDGET MONITORING 2013/14</b>			
10th June 2013 - 31st March 2014			
	<b>2013/14</b>	<b>2013/14</b>	<b>2013/14</b>
	<b>Budget</b>	<b>Actual to 31/08/13</b>	<b>Forecast</b>
<b>Income :</b>			
Bath Rugby Club	121,000	11,477	121,000
Other leases	5,000		5,000
Other Income	19,000	8,880	19,000
Car Parking Income	24,000		24,000
Recovery of Insurance Charges	2,000		2,000
<b>Total Income</b>	<b>171,000</b>	<b>20,358</b>	<b>171,000</b>
<b>Expenditure :</b>			
Grounds Maintenance	33,230		33,230
Security of Premises	1,150	974	1,150
Administrator	13,317		13,317
Management & Administration - Grounds	13,000		13,000
Management & Administration - Property	5,500		5,500
Management & Administration - Legal	5,000		5,000
Management & Administration - Finance	2,500		2,500
Parking Permits	1,800		1,800
Fees	714	82	714
Strategic Review	17,110	12,696	40,000
Valuation Advice	10,000	8,682	10,000
Management Plan	7,500		7,500
Health and Safety Inspections	5,700		5,700
Servicing Trust meetings	3,800		3,800
Web Hosting and Development	1,000		1,000
Business Rates	18,447	348	18,447
Repairs & Maintenance	19,386	5,885	19,386
Site Improvements	4,000		4,000
Electricity	346	83	346
Property Insurance	9,102		9,102
Water/sewerage Charges	1,964		1,964
<b>Total Expenditure</b>	<b>174,566</b>	<b>28,749</b>	<b>197,456</b>
<b>Net Surplus / (deficit)</b>	<b>(3,566)</b>	<b>(8,391)</b>	<b>(26,456)</b>

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<b>The Recreation Ground Trust, Bath</b>	
Meeting:	Recreation Ground Trustees
Date:	2 October 2013
Title:	<b>Events and sports lettings update</b>
Status:	An open public item
Appendices:	1. Schedule of events and sports lettings at September 2013

## **1. Purpose of report**

- 1.1 This report provides the Trustees with the list of lettings made since September 2012 and proposed for the coming months.

## **2. Events and sports Lettings**

- 2.1 Events and sports lettings since September 2012 have included the following activities as set out in Appendix 1:

- Bath Rugby Football fixtures
- Mini-rugby fixtures and coaching
- Bath Lacrosse annual tournament and fixtures
- Bath Half marathon
- Whitefield Volleyball Tournament
- Bath Fringe Spiegletent
- Cricket Club matches
- Bath Rotary Firework Display
- Charity walks.

- 2.2 The programme of activities has developed over many years requiring the discretion of officers to consider how the many requests meet the objectives of the Trust.

- 2.3 With this in mind, officers are conscious of the demands made on the Recreation Ground and the need to balance this against its capacity for continual use throughout the year.

2.4 Appendix 1 includes provisional bookings for 2014 which will be subject to further consideration as details are made available by the organisers.

### **3. Financial implications**

3.1 Lettings provide a source of income for the Trust.

### **4. Advice sought**

4.1 None, as this report is for information only.

4.2 Sport and Active Lifestyles, Tourism Leisure and Culture and Environmental Services have been consulted in the preparation of this report.

### **5. Recommendation**

5.1 It is recommended that the content of this report be noted.

Contact	Graham Evans – Park and Estates Manager. Tel 01225 396873
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## Appendix 1 – Schedule of bookings, January 2013 to September 2014

Jan-13	
06-Jan	Bath Mini Rugby
08-Jan	Bath Rugby HITZ - FREE
09-Jan	Bath Rugby HITZ - FREE
10-Jan	Bath Rugby HITZ - FREE
12-Jan	Bath Rugby v SU Agen
12-Jan	Bath Lacrosse
13-Jan	Bath Mini Rugby
14-Jan	Bath Rugby HITZ - FREE
15-Jan	Bath Rugby HITZ - FREE
16-Jan	Bath Rugby HITZ - FREE
19-Jan	Bath Rugby v Bucharest Wolves
26-Jan	Bath Rugby v Exeter
27-Jan	Bath Mini Rugby
28-Jan	Bath Rugby HITZ - FREE
29-Jan	Bath Rugby HITZ - FREE
30-Jan	Bath Rugby HITZ - FREE
31-Jan	Bath Rugby HITZ - FREE
Feb-13	
09-Feb	Bath Rugby v Worcester Warriors
09-Feb	Bath Lacrosse 1 pitch
12-Feb	Bath Rugby HITZ - FREE
13-Feb	Bath Rugby HITZ - FREE
16-Feb	Bath Rugby Community Team
16-Feb	Bath Rugby v London Irish
17-Feb	Bath Mini Rugby
18-Feb	Bath Rugby HITZ - FREE
19-Feb	Bath Rugby HITZ - FREE
20-Feb	Bath Rugby HITZ - FREE
21-Feb	Bath Rugby HITZ - FREE
23-Feb	Bath Lacrosse 2 pitches
23-Feb	Charity Walk (200 men)
24-Feb	Bath Mini Rugby
Mar-13	
01-Mar	Bath Rugby v Gloucester
03-Mar	Bath Half Marathon
10-Mar	Bath Mini Rugby
16-Mar	Bath Lacrosse 1 pitch
17-Mar	Bath Mini Rugby
24-Mar	Bath Mini Rugby
30-Mar	Bath Rugby v London Welsh
31-Mar	White Wine Arts Trail

Apr-13	
06-Apr	Bath Rugby v Stade Fancais
08-Apr	Bath Rugby HITZ - FREE
08-Apr	Bath Rugby United match
09-Apr	Bath Rugby HITZ - FREE
10-Apr	Bath Rugby HITZ - FREE
11-Apr	Bath Rugby HITZ - FREE
14-Apr	Bath Mini Rugby
16-Apr	Bath Rugby United match
20-Apr	Bath Lacrosse - 1 pitch
20-Apr	Bath Rugby v Leicester Tigers
20-Apr	Bath Rugby Beer Marquee
21-Apr	Bath Combination Rugby
21-Apr	Bath Mini Rugby
24-Apr	Bath Combination Rugby Final
25-Apr	Somerset U15's Final
28-Apr	Bath Mini Rugby FESTIVAL
May-13	
04-May	Lansdown CC
21-May	Bath Fringe Spiegeltent
22-May	Bath Fringe Spiegeltent
23-May	Bath Fringe Spiegeltent
24-May	Bath Fringe Spiegeltent
25-May	Bath Fringe Spiegeltent
26-May	Bath Fringe Spiegeltent
27-May	Bath Fringe Spiegeltent
28-May	Bath Fringe Spiegeltent
29-May	Bath Fringe Spiegeltent
30-May	Bath Fringe Spiegeltent
31-May	Bath Fringe Spiegeltent
Jun-13	
01-Jun	Bath Fringe Spiegeltent
01-Jun	Bristol Rugby Foundation
02-Jun	Bath Fringe Spiegeltent
03-Jun	Bath Fringe Spiegeltent
04-Jun	Bath Fringe Spiegeltent
06-Jun	Rotork CC
13-Jun	Rotork CC
15-Jun	Lansdown CC
19-Jun	Buro Happold CC
22-Jun	Bike Bath 2013
23-Jun	Bike Bath 2013
26-Jun	Bath Rugby Foundation Disabled Childrens Sports Day
29-Jun	Lansdown CC

Jul-13	
01-Jul	Widcombe Jnr School Sports Day
05-Jul	Buro Happold CC
07-Jul	Great Western Wine CC
11-Jul	The Ram CC
13-Jul	Lansdown CC
14-Jul	Old Sulians CC
19-Jul	Whitefield Volleyball Tournament
20-Jul	Whitefield Volleyball Tournament
21-Jul	Whitefield Volleyball Tournament
25-Jul	The Ram CC
28-Jul	The Ram CC
Aug-13	
01-Aug	The Ram CC
04-Aug	The Harington Club CC
07-Aug	The Ram CC - County wicket
09-Aug	Bath Rugby 7's
10-Aug	Lansdown CC
11-Aug	The Ram CC
17-Aug	Bath Rugby v Bristol
22-Aug	Rotork CC
27-Aug	Bath Rugby Community Team - childrens coaching
27-Aug	Bath RFC U11's
28-Aug	Bath Rugby Community Team - childrens coaching
29-Aug	Bath Rugby Community Team - childrens coaching
30-Aug	Bath Rugby Community Team - childrens coaching
30-Aug	Bath Rugby v Ospreys
Sep-13	
01-Sep	Bath Mini Rugby - 6 pitches
07-Sep	Annual Bath Lacrosse Tournament
14-Sep	Bath Rugby v Leicester
15-Sep	Bath Mini Rugby - 6 pitches
20-Sep	Fight for Sight Charity walk PROVISIONAL
22-Sep	Bath Mini Rugby - 6 pitches
28-Sep	Bath Lacrosse 1 pitch
28-Sep	Bath Rugby v London Irish

Oct-13	
05-Oct	Bath Lacrosse 1 pitch
06-Oct	Bath Mini Rugby - 6 pitches
12-Oct	Bath Lacrosse 2 pitches
13-Oct	Bath Mini Rugby - 5 pitches
19-Oct	Ultimate Frisbee Tournament PROV
20-Oct	Bath Mini Rugby - 6 pitches
22-Oct	Bethlehem-BANES Rugby taster
25-Oct	Bath Rugby v Gloucester
26-Oct	Bath Lacrosse 2 pitches
Nov-13	
02-Nov	Bath Rotary Club Firework display
07-Nov	Amber Foundation Sleep Out
09-Nov	Bath Lacrosse 1 pitch
10-Nov	Bath Mini Rugby - 5 pitches
17-Nov	Bath Rugby v Exeter
23-Nov	Bath Lacrosse 1 pitch
24-Nov	Bath Mini Rugby - 6 pitches
30-Nov	Bath Lacrosse 1 pitch
30-Nov	Bath Rugby v Exeter
Dec-13	
01-Dec	Bath Mini Rugby - 3 pitches
07-Dec	Bath Lacrosse 3 pitches?
08-Dec	Bath Mini Rugby - 6 pitches
15-Dec	Bath Mini Rugby - 5 pitches
21-Dec	Bath Rugby v Harlequins
22-Dec	Bath Mini Rugby - 5 pitches
Jan-14	
04-Jan	Bath Lacrosse 1 pitch
05-Jan	Bath Mini Rugby - 6 pitches
12-Jan	Bath Mini Rugby - 5 pitches
18-Jan	Bath Lacrosse 2 pitches
19-Jan	Bath Mini Rugby - 6 pitches
25-Jan	Bath Lacrosse 1 pitch
25-Jan	Bath Rugby v Cardiff Blues

Feb-14	
02-Feb	Bath Mini Rugby - 6 pitches
08-Feb	Bath Lacrosse 1 pitch
08-Feb	Bath Rugby v Newcastle
09-Feb	Bath Mini Rugby - 5 pitches
15-Feb	Bath Lacrosse 2 pitches
16-Feb	Bath Mini Rugby - 6 pitches
22-Feb	Bath Lacrosse 2 pitches
22-Feb	Bath Rugby v London Wasps
23-Feb	Bath Mini Rugby - 6 pitches
28-Feb	Bath Rugby v London Wasps
Mar-14	
02-Mar	Bath Half Marathon
08-Mar	Bath Lacrosse 1 pitch
22-Mar	Bath Lacrosse 1 pitch
23-Mar	Bath Mini Rugby - 6 pitches
29-Mar	Bath Rugby v Sale
30-Mar	Bath Mini Rugby - 4 pitches
Apr-14	
06-Apr	Bath Mini Rugby - 6 pitches
19-Apr	Bath Rugby v Worcester
20-Apr	Bath Mini Rugby - 6 pitches
27-Apr	Bath Mini Rugby - FESTIVAL
May-14	
03-May	Bath Rugby v Northampton
Jun-14	
11-Jun	Bath Rugby PROV CONCERT
12-Jun	Bath Rugby PROV CONCERT
13-Jun	Bath Rugby PROV CONCERT
14-Jun	Bath Rugby PROV CONCERT
15-Jun	Bath Rugby PROV CONCERT
16-Jun	Bath Rugby PROV CONCERT
17-Jun	Bath Rugby PROV CONCERT
18-Jun	Bath Rugby PROV CONCERT
27-Jun	Bike Bath 2014
28-Jun	Bike Bath 2014
29-Jun	Bike Bath 2014
Sep-14	
06-Sep	Bath Lacrosse Tournament PROV

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<b>The Recreation Ground Trust, Bath</b>	
Meeting:	Recreation Ground Trustees
Date:	2 October 2013
Title:	<b>Fees and Charging Structure increase</b>
Status:	An open public item
Appendices:	1. Charging Structure – October 2010

## **1. Purpose of report**

- 1.1 The purpose of the report is to seek approval for the increase in the charging structure informed by inflation indices, other events and sports charging as applied by Bath and North East Somerset Council

## **2. Fees and Charges**

- 2.1 The current Fees and Charging Structure is attached as Appendix 1.
- 2.2 The list of categories for charges was established to reflect the diverse range of requests for use and the market value of the offer.
- 2.3 The charges were last reviewed in October 2010 and have been held with no increase for inflation since then. Trustees are now asked to consider the application of an inflationary figure to reflect the increase in the running costs associated with the management of the Recreation Ground.
- 2.4 Two indices of inflation have been considered, the Consumer Price Index (CPI) and the Retail Price Index (RPI). It is felt that the CPI is the most appropriate index to use and is closest to that applied by Bath and North East Somerset Council
- 2.5 CPI for the period July 2010 to July 2013 has been calculated to be 10.1%. The RPI for the same period is calculated to be 11.7%.
- 2.6 Table 1, below, sets out the comparison between the current charging structure and that associated with each of the indices considered.

**Table 1.**

<b>Booking</b>	<b>At October 2010</b>	<b>Consumer Price Increase (CPI) 10.1%</b>	<b>Rounded up/down</b>	<b>Retail price Increase (RPI) 11.7%</b>	<b>Rounded up/down</b>
<b>Standard Pitch per match</b>	<b>£70.00</b>	£77.07	<b>£77</b>	£78.19	£78
<b>Events</b>					
<b>Category A – Subsidised or at cost</b>					
Standard Pitch	<b>£70.00</b>	£70.07	<b>£77</b>	£78.19	£78
Whole Outfield	<b>£210.00</b>	£231.23	<b>£231</b>	£234.57	£235
Premium Pitch	<b>£140.00</b>	£154.14	<b>£154</b>	£156.38	£156
Whole Site	<b>£350.00</b>	£385.35	<b>£385</b>	£390.95	£391
<b>Category B – Lower Subsidised commercial rate</b>					
Standard Pitch	<b>£140.00</b>	£154.14	<b>£154</b>	£156.38	£156
Whole Outfield	<b>£420.00</b>	462.42	<b>£462</b>	£469.14	£469
Premium Pitch	<b>£280.00</b>	308.28	<b>£308</b>	£312.76	£313
Whole Site	<b>£700.00</b>	770.70	<b>£771</b>	£781.90	£782
<b>Category C – Commercial / Market Rate</b>					
Standard Pitch	<b>£280.00</b>	308.28	<b>£308</b>	£312.76	£313
Whole Outfield	<b>£840.00</b>	924.84	<b>£925</b>	£938.28	£938
Premium Pitch	<b>£560.00</b>	616.56	<b>£617</b>	£625.52	£626
Whole Site	<b>£1,400.00</b>	1541.40	<b>£1541</b>	£1563.80	£1564

### **3. Financial implications**

- 3.1 Fees and charges provide a source of part of the income for the Trust which need to be brought in line with current costs.

#### **4. Advice sought**

- 4.1 Advice has been provided by B&NES Council Finance Department on the appropriate inflationary indices to be used.
- 4.2 Sport and Active Lifestyles and Environmental Services have been consulted in the preparation of this report.

#### **5. Recommendation**

- 5.1 It is recommended that the fees and charges are increased in line with the Consumer Price Index (CPI) for the period up to July 2013. The figures are to be rounded to the nearest whole pound for ease of administration.

Contact	Graham Evans, Parks & Estate Manager. Tel 01225 396873
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## **BATH RECREATION GROUND REVISED CHARGING STRUCTURE AT OCTOBER 2010**

### **Definitions**

- Standard Pitch means a pitch or space on the cricket outfield equivalent to one pitch.
- Whole Outfield means the entire space between the enclosed croquet/tennis area and the Premium Pitch, equivalent to 3 pitches.
- Premium Pitch means the main pitch used by Bath Rugby Club
- Whole Site means the Whole Outfield and the Premium Pitch
- Children – 5 – 13 year olds
- Young People – 13 – 19 year olds

### **Regular Sport Bookings**

The pricing structure for amateur sport bookings where there is no admission fee for spectators on the Recreation Ground is:

Standard Pitch £70 per match.

Where no line markings are required and where children or young people are involved the fee is halved.

Each booking entitles the user to 15 parking permits per pitch / match and use of the cricket pavilion. Additional parking permits may be purchased at a rate of £3.50 each per match.

The proposed pitch fee compares to a current pitch fee of approximately £65 elsewhere in Bath on council run playing fields.

### **Event Bookings**

The pricing structure for event bookings is dependent on the nature of the event and the organiser, and how closely it accords with the Trust's objectives. For events needing setting up and taking down days, half of the daily charge will be made for each day the organisers are on site but not open to the public. Where the event is for the exclusive benefit of children or young people the fee is halved. Events that preclude the use of other parts of the Recreation Ground, even though they may not be using those areas, will also incur the cost of booking those areas.

There are 3 categories of use:

### **Use Category A – Subsidised or at cost:**

These are uses which either in part or wholly meet the Trust's objectives and which are raising funds solely for charity or are being arranged on a not for profit basis. In exceptional cases the Trustees may be minded to approve a further reduction on these rates.

Charges – the charges below relate to a match or period up to 4 hours. Charges for bookings exceeding this will be double. The basis for these charges is the standard pitch fee of £70 per match / period up to 4 hours. The whole outfield fee is 3 times the standard pitch fee as 3 pitches can be accommodated. The premium pitch fee is double the standard pitch fee, and the whole site fee is the cost of hiring the whole outfield and the premium pitch.

Standard Pitch £70

Whole Outfield £210

Premium Pitch £140 (generally only available during the period May to Aug)

Whole Site £350

### **Use Category B - Lower (subsidised) commercial / market rate:**

These are uses which either meet the Trust's objectives but which are run by an organisation making a profit and / or charging an entry fee, or where the organisers are a charitable body but the use doesn't meet the Trust's objectives.

Examples: Bath Half Marathon, Forever Friends Concerts or Round Table Fireworks. (The event is organised by the Round Table who give their time voluntarily; they work with schools actively promoting the Fire Brigade message to be safe on Bonfire Night; all profits from the event are donated to local charities).

Charges - the charges below relate to a match or period up to 4 hours. Charges for bookings exceeding this will be double. The basis for these charges is that they are double the charges for use category A.

Standard Pitch £140

Whole Outfield £420

Premium Pitch £280

Whole Site £700

### **Use Category C – Commercial / Market Rate:**

These are uses that do not meet the Trust's objectives and which are being staged for commercial or profit making purposes. These are income generators for the Trust to help it balance the books, allowing it to fulfil its charitable objectives.

Example: Film Company or Bath Rugby Club (activities outside its lease).

Charges - the charges below relate to a match or period up to 4 hours. Charges for bookings exceeding this will be double. The basis for these charges is that they are double the charges for use category B. These are minimum commercial day rates, which will be increased in line with the commercial going rate for the type of function / activity proposed.

Standard Pitch £280

Whole Outfield £840

Premium Pitch £560

Whole Site £1,400

All charges quoted will be subject to the addition of VAT where appropriate.

Reviewed October 2010